

## **Welcome to Holy Family Catholic Church!**

*My own experience on arriving here was that this was indeed a Holy Family. I pray that you will find yourself at home here.*

*The information which follows is to help you know how much we need you to help us be a Holy Family. We are working at being a parish that lives Stewardship by generously placing our time, talent and treasure at the service of the Kingdom of God.*

*I hope that as you read the following material you will make a commitment of time, talent and treasure reflective of the generosity you experience from God. Using the offertory envelopes weekly, and returning the time and talent pledge form will help all of us at Holy Family.*

*Know that you are welcome here, we are blessed in your choosing to become part of our Holy Family.*

*May the Good Lord bless you and your family.*

*Sincerely,*

**Fr. Michael**

Reverend Michael J. Buttner  
Pastor

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# PARISH DIRECTORY

## PARISH STAFF

Office Telephone Number 778-0600  
 Office Facsimile Number 766-2918  
 Rectory Telephone Number 608-4368

## Telephone & Voice Mail Number

Pastor: Rev. Michael Buttner [201]  
 Office Manager: Vicki Meyers [200]  
 Business Manager: Richard Kinney [211]  
 Director of Faith Formation:  
     Peggy Schumacher [214]  
 Faith Formation: Gina Henry [205]  
 Youth Minister: Peggy McGrath [204]  
 R.C.I.A.: Patricio Morillo [262]  
 Director of Music: Jola Lewtak [206]  
 Parish Data Manager: Sandy Arend [203]  
 Administrative Asst: Paula Griffin [218]  
 Maintenance: Jerry Walker [210]  
 Hispanic Coordinator: Marcos Mejias [254]  
 Hispanic Minister:  
     Aleksandra Banasik 428-6909

## PARISH PASTORAL COUNCIL

Chairperson: Joe Braeckel 922-2297  
 Secretary: John Harrison

- Ana Bandy Sam Bandy
- Mike Brown Patrick Kraft
- Joanne Kronberg Mike Long
- Mark Mejias Dennis Monaghan
- Trish Pecore Carole Scagnelli
- Ron Schwarz

## PARISH FINANCE COUNCIL

Chairperson: Mike Borden 766-7411  
 • John Kliem Sherry Whitman  
 • Alberto Procel

## ADMINISTRATION COMMISSION

Stewardship Committee:  
     Bill Lawler 766-8166

## COMMUNICATION COMMISSION

Chairperson, Editor of Website:  
     Richard Kinney 768-8455

## COMMUNITY LIFE COMMISSION

Chairperson: John Kliem 774-2319  
 Meals on Wheels: Mary Lou Fitzgerald 712-8102  
 Red Cross Blood Drive: Anne Rega 766-5851  
 Respect Life Coordinator: Donna Dyer 940-2558  
 Samaritan Ministry: John Kliem 774-2319

## EDUCATION COMMISSION

Chairperson: Open Position  
 Baptism Preparation Class:  
     Peggy Schumacher 778-0600

## EVANGELIZATION/ECUMENISM COMMISSION

Chairperson: Melinda Chiou 766-5911  
 Charismatic Prayer Group  
     Dick & Mary Ellen Foley 766-6294  
 Cursillo: Jim Lentz 945-2223  
 Divine Mercy Cenacle: Donna Dyer 940-2558  
 Marriage Encounter: Jaqui & Walter Coyne 945-7837  
 Prayer Shawl Ministry: Peggy Schumacher 778-0600  
 Rosary Prayer Group: Anne Rega 766-5851  
 Small Church Communities:  
     Milton Goetz 922-0492

## FAMILY LIFE COMMISSION

Chairperson: Beirne Harding 463-2126  
 Bereavement Committee: Megan Hauser 712-3156  
 Church Grounds Crew: John Kliem 774-2319  
 MOM's Play/Support Group:  
     Cynthia Ingle 712-4162  
     Vanessa Pratt 529-6769  
     Krystal Syracuse 766-8135  
 Prayer Chain: Pat Taber 766-1930  
 Visitation Ministry: Claudia Bonfili 946-5084  
 Widows & Widowers: Dee Shaffer 998-0783  
     Margaret Childress 940-2235

## LITURGY COMMISSION

Chairperson: Father Michael Buttner  
 Altar Servers: Jenny Fisher 409-5377  
 Art & Environment: Ana Posada 768-3377  
 Choirs & Musicians: Jola Lewtak 778-0600  
 Eucharistic Ministers: Tamria Zertuche 922-6147  
 Hispanic Ministry: Mark Mejias 793-0979  
 Lectors: Ron Schwartz 775-0701  
 Mass Coordinators & Arimathean Ministry  
 Chairperson: Carol Scagnelli 766-4530  
 Ministers of Hospitality: Sam Bandy 946-2424  
     Joe Muster 766-5276

## ANNUAL CRAFT BAZAAR GROUP

Chairpersons: Linda Skeeters 659-8731  
     Dot Hadden 766-0426  
     Dolores Jeffers 768-8596

## SAINT ELIZABETH ANN SETON GUILD

President: Judy Meyer 788-4510

## HOLY FAMILY SENIORS

President: Rosemary Killion 945-4457

## KNIGHTS OF COLUMBUS

Grand Knight: Bob Webber 407-2272

## COLUMBIETTES

President: Maggie Herbstritt 766-9176

## Benefits of Registration

**A**s a registered family at Holy Family Catholic Church you will receive:

- Periodic mailings from the Bishop, the Chancellor and our Pastor
- The Catholic News & Herald, the weekly newspaper published by the Diocese of Charlotte
- Bi-Monthly mailings of offertory envelopes; use enclosed envelopes until mailing begins. Additional temporary envelopes may be found in the book rack at church.
- End of Year Financial Tax Statements upon request

## Mass Schedule

Saturday Vigil	5:30 PM
Sunday	9:15 AM; 11:00 AM; 12:30 PM
Holy Days	7:00 PM Vigil 9:00 AM
Weekday Mass Communion Service	9:00AM Wednesday and Thursday 9:00AM Tuesday and Friday

## Office Information

**Office Hours:** Monday through Friday 8:00 AM to 5:00 PM

**Church Telephone:** 778-0600

**Church Facsimile:** 766-2918

**Rectory Telephone:** In case of emergency - 608-4368

**Church Mailing Address:** P.O. Box 130, Clemmons, NC 27012

**Church Shipping Address:** 4820 Kinnamon Road, Winston-Salem, NC 27103

**Rectory Address:** 2890 Knob Hill Drive, Clemmons, NC 27012

**Holy Family Website:** [www.holyfamilyclemmons.com](http://www.holyfamilyclemmons.com)

## Office Staff

### **Reverend Michael J. Buttner, Pastor**

Father Michael has been the pastor at Holy Family since July of 2001. He was formerly the pastor of Saint Francis Of Assisi in Lenoir, North Carolina for seven years. He was born and raised in Cleveland, Ohio and ordained in 1978. Father was a professed member of the Benedictines for twenty years and served as Registrar of Belmont Abbey College for fifteen years prior to moving into the ministry full time for the Diocese of Charlotte.

### **Vicki Meyers, Office Manager**

Vicki joined our parish in 1996 after relocating from New Jersey. She and her husband Len have two grown children. Christopher is employed at Machine Specialties Inc, in Greensboro NC, and Katlyn is attending UNC Pembroke College. Vicki is in full charge of the administrative work of the parish including facilities scheduling and maintenance, priest's schedules, payroll and accounts payable. She is involved in all aspects of parish work.

### **Sandra Arend, Data Manager**

Sandy and her husband Dave are charter members of Holy Family. They have two grown children. Sandy is responsible for maintaining all family & member records, building pledge records, teacher & student records for the Faith Formation program and all sacramental records.

### **Paula Griffin, Administrative Assistant**

Paula has been a member of Holy Family since January of 1981 when she, her parents, and three brothers moved here from Chicago, IL. Paula married Robert "Scott" Griffin at Holy Family in March of 1986. They have five children; Phillip a student at Western Carolina, Christine and Nicholas, students at Forsyth Tech , Bradley a student at West Forsyth High School, and David a student at Clemmons Middle School. Paula has been on staff in various capacities at Holy Family since June of 2001.

### **Marguerite (Peggy) Schumacher, Director of Faith Formation**

Peggy joined Holy Family in 1998. She is the Director of the Faith Formation program responsible for Pre-school programs and Grades 1 through 5. She holds a B.S. degree in Social Work from Western Carolina University and a Master's Degree from the Loyola Institute for Ministry Extension program. She previously taught special needs children at Bolton School.

### **Gina Henry, Faith Formation**

Gina has been a member of Holy Family since July of 1998 when she and her husband, Dick moved here from Tampa, FL. Originally from Pennsylvania, she has been called a 'Half-Back'; someone from the North that moved to the South and then moved half way back. She attends to the needs of students and teachers during the Wednesday evening, 4:15 and 6:15 PM sessions of Faith Formation classes. Gina is also the schedule coordinator for Faith Formation volunteer positions of the program.

## **Peggy McGrath, Youth Minister**

Our Youth Minister comes to us from Amarillo, Texas with a background and experience that will serve our Youth Ministry program well. She is a graduate of Benedictine College in Atchison, Kansas with a major in Youth Ministry. Peggy has considerable leadership experience in the planning, administration and facilitation of retreats, bible study programs and speaking engagements at various parishes in the Kansas City area.

## **Patricio Morillo, Director of RCIA**

Patricio directs this ministry which invites all in the community to welcome, and journey with, adults who want to explore the Catholic faith.

## **Jola Lewtak, Director of Music**

Jola emigrated to the United States from Poland with her husband Tom in 1993. She holds a double Master's degree in Organ Performance and Music Education and is proficient in both piano and organ. She has extensive experience in choral direction and music education. Tom is a professional church musician and is an accomplished pipe organ builder as well. Jola worked as the Pastoral Director of Music at Saint Mary's Church in Baldwinsville, New York for thirteen years and most recently as the Director of Music and Liturgy at Saint Joseph's Church in Camillus, New York with complete oversight of the music program. She directed the adult choir, folk group, teen choir, children's choir, resurrection singers, hand bell choir, cantors and instrumentalists. She was responsible for all planning and music selection. Jola has 3 boys, Timothy (22), Kacper (16) and Marcelli (9). She has devoted her entire life to church music and her family. She is happy to be a part of Holy Family Catholic Church as her spiritual journey continues. In her free time, Jola and her family enjoy traveling the US and the world.

## **Jerry Walker, Maintenance**

Jerry joined Holy Family staff in 2004. He and his wife Karen, live in Winston Salem. They have two children, Robert who lives in Norfolk, VA. and Leigh Hyatt of Winston Salem. They also are the proud grandparents of AJ Hyatt and Ashley Hyatt.

## **Richard Kinney, Business Manager**

Richard has been a member of our parish since 1998 and now serves us as part time business manager. He and his wife Barbara, originally from Long Island, New York relocated to Winston Salem in 1973. They have seven grown children and twenty grandchildren. He is currently a member of the Businessman's Advisory Group, Chairman of the Communications Commission and editor of the website.

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## Parish Pastoral Council

**P**rior to Vatican Council II, authority, power and leadership in the Catholic Church had been vested principally in the clergy, with little or no power in the hands of the laity. The Council sought to rectify this injustice through the implementation of a conciliar process, which later became known as the Parish Pastoral Council.

The Guidelines of the Diocese of Charlotte, state that "The Parish Pastoral Council is an institution that brings together lay people, religious, and the ordained, who, together with their pastors, work jointly to build the parish as a living Christian community." The Parish Pastoral Council is a consultative body, which unites laity and clergy in a community of prayer, leadership, service and pastoral planning. The Parish Pastoral Council at Holy Family is presided over by our Pastor Father Michael; the Parochial Vicar assists him. The secretary is appointed from the parish at large. Its nine appointed members "possess a consultative vote only" and the Council "is governed by norms determined by the diocesan bishop."

Each member serves a term of three years, staggered, so that only three of its nine members are appointed each year. Once each year, usually in April, parishioners may nominate people, including themselves, from among the laity for pastoral council consideration. Nominations are presented to the nominating committee comprised of three members of the Council who are appointed by the chairperson, at the March council meeting. The pastor, along with the nominating committee, selects three nominees to serve on the Council for the next three-year period.

The basic leadership role of the Council, along with the pastor, is to provide direction to the parish. This is accomplished through the pastoral planning process, which forms the basis of a written document entitled, "Parish Profile", provided to the diocese about every three years.

The Parish Profile has a prescribed form and provides a three to five year vision for the parish. It encompasses a parish mission statement, goals and objectives for itself and those parish commissions charged with responsibility for carrying out the plans of the parish envisioned by the Council.

The commissions that have been established at Holy Family to assist the Council in developing pastoral plans and policies include Liturgy, Education, Community Life, Family Life, Evangelization/Ecumenism, Administration and Communication. Each commission has its own chairperson, mission statement, and goals and objectives, in addition to its general responsibility for implementing the plans of the Council. Meetings of the Parish Pastoral Council are held on the third Tuesday of every month at 7:00 p.m., excluding July & December. Meetings are open to all members of the parish; all are welcome to attend. Issues of importance to parishioners may be addressed by contacting any member of the Council for consideration at subsequent meetings.

## Parish Commissions

"Worthy of special respect and praise in the Church are the laity, single or married, who, in a definitive way or for a period, put their person and their professional competence at the service of institutions and their activities." *{Decree on the Apostolate of Lay People, Chapter IV, #22.}*

### **ADMINISTRATION**

The Administration Commission is responsible for the management and maintenance of parish property and equipment and for providing assistance in the administration of the parish office. Contact our Office Manager, Vicki Meyers, to volunteer for special projects or E-Mail her at: [vicki@holyfamilyclemmons.com](mailto:vicki@holyfamilyclemmons.com)

#### Volunteer Opportunities:

- Assist with the offertory collection counting on Monday mornings
- General office and telephone assistance for special projects
- Assist with the maintenance of buildings and grounds

### **COMMUNICATION**

The Communication Commission is responsible for the dissemination of information regarding issues and programs of the parish and community. This includes access to the church website, providing assistance to the Parish Pastoral Council, commissions and other organizations to effectively publicize their programs and maintain media relations.

#### Volunteer Opportunities

- Public relation projects for the parish
- Technicians for audio, telephone or computer systems

### **COMMUNITY LIFE**

The Community Life Commission addresses the social, physical and spiritual issues of the parish and the community with emphasis on responding to the needs of our Hispanic population, working cooperatively with other churches and social agencies dedicated to alleviating poverty and curing social ills.

#### Volunteer Opportunities:

- Meals on Wheels
- Thanksgiving Outreach
- Look to Bethlehem Program & Christmas Outreach Program
- Crisis Control Ministry & Prison Ministry
- Samaritan Soup Kitchen & Downtown Homeless Shelter
- Habitat for Humanity
- Respect Life
- Hospital/Hospice Program
- Red Cross Blood Drive

## **EDUCATION**

The Education Commission provides and supports educational experiences which promote the spiritual, social and service growth of our entire faith community.

### **Volunteer Opportunities:**

- Saints Alive
- Advent Wreath Making Celebration & Children's Gingerbread House Celebration
- Christmas Pageant
- Catechist Brunches
- Lenten Fair & Holy Family Stations of the Cross
- First Communion/Confirmation Family Gatherings
- Graduate Recognition

## **EVANGELIZATION/ECUMENISM**

The Evangelization/Ecumenism Commission offers programs designed to deepen the spiritual growth and commitment of our active faith community, to welcome inactive Catholics back to our faith community and participates in programs with Christians of other faiths.

### **Volunteer Opportunities:**

- Ecumenical programs
- Outreach ministry for inactive Catholics
- Spiritual renewal programs
- Faith sharing facilitator for a Small Church Community
- Newcomers welcoming program
- Library ministry
- Mission outreach to global communities

## **FAMILY LIFE**

The Family Life Commission is concerned with matters that build an internal family spirit, improve Christian family life and is especially concerned with matters that help build the parish family community.

### **Volunteer Opportunities:**

- Saturday Night Dinners-set-up, cook, serve, clean-up
- Hospitality after weekend Masses & Sunday Nursery during the morning Mass
- Moms Support Group
- Catholic Young Adults of Winston-Salem-Ages 25 to 45, Single or Married
- Separated/Divorced Catholics Group
- Bereavement Committee

## **LITURGY**

The Liturgy Commission is concerned with the liturgical functions that serve as the primary demonstrative expressions of faith and worship. The commission plans and assists in the coordination of liturgical, para-liturgical and special celebrations and events.

### **Volunteer Opportunities:**

- Extraordinary Eucharistic Ministers
- Lectors
- Ushers
- Altar Servers, 4th grade and up, male or female may serve
- Serve as visitor or Eucharist Minister for the sick and the homebound
- Art & Environment committee, floral and plant care, sewing and mending
- Volunteer as a team member or sponsor for the RCIA program
- Wash and prepare altar linens
- Participate in our music programs

## Parish Finance Council

**T**he Parish Finance Council is a consultative body of lay persons established to advise the Pastor in matters pertaining to the financial affairs of the parish. The relationship between the Pastor and the council is one of support and collaboration. The authority of the Pastor is not diminished by the establishment of the Parish Finance Council.

It has been the consistent policy of the Diocese of Charlotte that a Parish Pastoral Council be established in each parish. While the two councils are separate and each has a different and specific role in the life and operation of the parish, they work together for the good of the parish. The chairperson of the Parish Finance Council is an ex-officio member of the Parish Pastoral Council and provides them with periodic reports on the financial status of the parish and its activities.

The Parish Finance Council is composed of the Pastor, as an ex-officio member, and not less than three reputable and practicing members of the parish knowledgeable and skilled in financial matters. Membership is by appointment of the Pastor. Members serve for a three-year term and may be appointed to a second three-year term. The Chairperson is appointed for a term of one year and may be reappointed.

The Business and Office Managers are not members of the Parish Finance Council, however they may attend meetings at the request of the Chairperson to assist the council in its deliberations.

Principal responsibilities of the Council include:

- Preparation of an annual budget
- Periodic review of the Diocesan bookkeeping and accounting system
- Ensuring the submission of the Semi and Annual Financial Report to the Diocese
- Preparation and publication of an Annual Financial Statement and Report provided to the Parish Pastoral Council and members of the Parish community.

The Council meets at least four times a year.

# **Organizations & Activities**

## **Annual Craft Bazaar**

The annual Craft and Baked Goods Bazaar fund raiser is the largest source of funds for many special projects which have included such major items as the creation of the church library, refurbishing of the Rectory and retiring the rectory mortgage.

## **Columbiettes**

A unified body of Catholic women who become members of a team or family and who stand ready to help their affiliated Knights of Columbus Council. The benefits of membership are many, including spiritual, moral, educational and social.

## **Divine Mercy Cenacle**

The Eucharistic Apostles of The Divine Mercy call for us to pray for peace through the gospel message of Divine Mercy. The Divine Mercy affects religious renewal in the family, priesthood, and religious life through the sacramental life of the Church, with particular emphasis to be placed on the healing power of the Sacraments of the Eucharist and Reconciliation. They call for us to perform acts of mercy with a focus on the rejected, the lonely, the disabled, the elderly and the dying; to pray and work for an end to abortion, and to help others to become sensitive to the gift and beauty of all life.

## **Holy Family Seniors**

An organization formed to promote social activities among the adult seniors over age 55 within the parish and community.

## **Knights of Columbus**

A Catholic fraternal organization of men dedicated to contributing their time and talent to the church and the community through various worthwhile programs including but not limited to Family Life, Pro-Life, Vocations and Evangelization.

## **St. Elizabeth Ann Seton Guild**

An organization open to all women in the parish. It offers social activities, family life and community life involvement, and spiritual opportunities to grow in faith and in union with one another.

# Religious Education Programs

## Faith Formation

### Handbook

**A** handbook is issued each year to families with children participating in the Faith Formation Program. The handbook outlines the entire program, its policies and procedures. Included are a calendar of scheduled classes, holidays, retreats and the study mode for each grade. To comply with the **Policy of the Diocese**, parents are asked to read the handbook, sign and **return the signature card** found in the back of the handbook. *Please visit our website at [www.holyfamilyclemmons.com](http://www.holyfamilyclemmons.com) for registration information and school calendars.*

### Baptisms

Baptisms take place on the first and third Saturday of each month at 11:00 A.M. and must be scheduled at least one month in advance. A Parent Preparation class is required and takes place on the last Tuesday of each Month at 7:00 PM. Reservations are required! Contact the Faith Formation Office at Extension #214.

### Pre-School

Children ages 3, 4 & 5 may participate in classes during the Sunday 9:15 AM and 11:00 AM Masses. This program offers a variety of activities in a structured setting, including bible stories, arts and crafts, music, prayer, and playtime. The curriculum is lectionary-based and follows the Sunday readings. The stories the children are hearing in class are the same ones the parents are hearing at Mass. The classes meet each week with some exceptions, beginning in September and ending in May. The calendar for these classes is included in the handbook.

### Elementary School

Grades K through 5 meet weekly during the school year. Two sessions are offered on Wednesdays at 4:15 to 5:30 PM or 6:15 to 7:30PM in the Family Center. Grade 1 is part of the two year required Sacramental preparation for Reconciliation and Eucharist. All classes begin in August and run through May. Reconciliation is scheduled for early January with Eucharist in late April or early May. Students attending St. Leo or Our Lady of Mercy Catholic Elementary Schools are excused from classes except in Grade 2. Grade 2 students must attend on a limited basis. The calendars for these classes are included in the handbook.

### Youth Ministry

#### Middle School

Middle School youth, Grades 6, 7 & 8 meet at the Church on Sunday evenings from 6:00 to 7:30 PM. They take part in a large group activity and then break into smaller classes. They are involved in a total youth program designed to meet the physical, spiritual and social needs of the young adolescent. All middle school age students of registered families receive a regular mailing with information about additional youth ministry opportunities that are available.

## **Confirmation**

In the Charlotte diocese, students are confirmed at the age of 13, normally the 8th grade, and have two years of preparation before receiving the sacrament. Students attending a Catholic Elementary school are excused from attending Faith Formation classes except during Sacramental preparation or on special class dates for which a calendar is issued.

## **High School**

Youth Ministry for high school students is held on Sunday evenings from 6:00 to 7:30 PM in the Church. Youth will learn what the church stands for and its beliefs. Discussions and reflections will help them to understand their role as young Catholics in today's world. High School students may also meet for fun and fellowship on Wednesday evenings from 7:00 until 8:30 PM in the Youth Building. Each week has a different focus and a calendar of events. All events are supervised and no religious education fee is required for this drop-in time. Also parental chaperons and drivers may be needed on occasion.

## **Children's Catechumenate**

Children who have not been baptized, or who are beyond the traditional age for First Reconciliation and First Eucharist are invited to participate with their parents and families in the children's catechumenate. This is a series of classes & workshops that prepare the children for reception of the sacraments and provide support for the parents, as well as updating them in current theology. Call the Office of Faith Formation if you would like to enroll your child in this program.

## **Parish Subsidy Support Program For Area Catholic Schools**

Holy Family pays an annual Bishop McGuinness High School parish subsidy assessment to the Diocese of Charlotte based on its offertory to cover the cost of educating its students. Each family is provided with a Pastor Recommendation form to complete. The parish also pays a subsidy to the respective elementary school, either St. Leo's or Our Lady Of Mercy, for each of its attending students. The elementary schools provide the family with a Parish Participation Voucher to be submitted to the church office for processing. The voucher is returned to the respective school, stating that the family is active and participating in the Parish, thus qualifying students for the Catholic tuition rate.

## **Rite of Christian Initiation of Adults {RCIA}**

*The Rite of Christian Initiation of Adults or RCIA, is a weekly inquiry program for people interested in learning more about the Catholic Faith. Those who wish to continue beyond inquiry program and become Roman Catholic, form a small community who make the faith journey together and normally receive the Sacraments of Initiation at the Easter Vigil Mass.*

## Parish Subsidy Support Program

### For Area Catholic Schools

**H**oly Family parish has a deeply rooted tradition of commitment to Catholic School Education. For the benefit of our parishioner's children, Holy Family participates in the Parish Subsidy Support Program covering attendance at any of our three local area Catholic schools, Bishop McGuinness High School, or St. Leo's, and Our Lady of Mercy grammar schools.

This program enables the children of Holy Family parishioners to attend these schools at a *reduced tuition rate*. Parents enrolling their children in an area Catholic school under this program need to meet the criteria set forth in the diocesan policy regarding "Participating Parishioner" to be eligible for the reduced Catholic school tuition rate. This policy is set forth on the following page.

Please pay particular attention to the stewardship aspect of this policy with respect "*to the family's commitment of time and talent to the parish.*" And also note, "Personal involvement in the parish is a responsibility and expectation of every parishioner who is able to do so, *especially those parishioners who are parents of children attending Catholic Schools.*"

Holy family's combined annual assessment to participate in this program for the three schools is in excess of \$90,000 or about 11% of our Offertory for the average school year. As the parents of children enrolled in Catholic schools, we urge you to be generous in your offertory contributions in support of this program that provides a sound Catholic education for your children.

If you meet the criteria described in the diocesan policy, the Pastor will sign and forward the Parish Participation Voucher you submit, to the school indicated, which certifies that your child or children may enroll for the next school year. You will need to advise the Pastor in writing, if there will be a change in your ability to meet the diocesan eligibility requirements.

# **THE ROMAN CATHOLIC**

## **DIOCESE OF CHARLOTTE**

### **POLICY: DEFINITION OF “PARTICIPATING PARISHIONER” FOR ELIGIBILITY FOR REDUCED CATHOLIC SCHOOL TUITION**

Catholic schools in the diocese of Charlotte may charge a higher rate of tuition for non-participating Catholics and non-Catholics than they do for participating Catholics. The student’s pastor/pastoral administrator determines eligibility for the “participating” Catholic rate. In determining eligibility, the student and/or the student’s family must:

- Be baptized as a Catholic,
- Be registered in the parish, and
- Attend Mass regularly.

Additionally; consideration may also be given to the family’s commitment of time and talent to the parish. Personal involvement in the parish is a responsibility and expectation of every parishioner who is able to do so, especially those parishioners who are parents of children attending Catholic schools. If individual parishes require that the parents of children attending Catholic schools participate in parish activities in addition to regular attendance at Mass. these expectations are to be clearly communicated by the pastor/pastoral administrator to the parents.

However, the amount of financial support provided the parish is not to be considered in determining eligibility for the participating Catholic rate. There are significant tax implications when the level of parishioner contributions is linked to tuition reductions/benefits. As such, it is the policy of the Diocese of Charlotte that the amount of financial support provided the parish not be a factor in determining eligibility for the ‘participating’ Catholic rate.

Approved: Bishop Peter J. Jugis. Bishop of Charlotte

Dated: May 21, 2004

## Stewardship

There are many opportunities available to members of Holy Family Catholic Church to participate in our ongoing stewardship program. On the last page of this guide you will find a Stewardship form to assist you in selecting programs and activities in which you may wish to give of your "Time and Talent". The work of our parish commissions and service organizations has been described in the preceding pages. The volunteer opportunities available within these commissions and organizations has been summarized on the Stewardship form.

After you have had an opportunity to review these programs and activities, please complete the Stewardship form indicating the programs in which you would like to participate. Be sure to include your name, address and telephone number in the block provided. Return the completed Stewardship form to the parish office or place it in the regular offertory collection basket at your convenience. The chairperson of the commission or organization you have volunteered to help will contact you if your time or talents are required.

Holy Family parish is very fortunate to have a great number of programs and activities which enhance the spiritual and temporal well being of our parish and our community. We ask you to consider giving a portion of your "Time, Talent and Treasure" to your church and community.

The Stewardship of Treasure invites us to see our financial resources as gifts from God and asks us to make a response based on our being grateful. The more we are aware of being blessed, the more we want to express our gratitude. This is the heart of stewardship!

### Stewardship:

- Recognizes everything we have as a gift from God
- Calls forth praise and gratitude
- Has us desiring to make a grateful response
- Invites us to contribute a percentage of our income to Offertory
- Has us following through on our commitment

Please give prayerful consideration to increasing the percentage and/or amount of your financial support of our Holy Family using the weekly Offertory envelopes to help keep us focused on Stewardship.

# History of Holy Family Catholic Church

## Clemmons Mission-1976

The significant growth of Saint Leo's parish over the years led to the need for the Diocese of Charlotte on October 7, 1976 to purchase ten acres of land to build a new church in Clemmons. At the same time, a home on the corner of Knob Hill Avenue and Peace Haven Road was purchased as a rectory and also served as a chapel for weekday Mass, office and meeting space, and Religious Education classes.

Father James Solari assigned to Saint Leo's at the time served as resident priest of what was known then as the Clemmons Mission during the years 1977 and 1978. Father Hoover arrived to replace Father Solari at what was becoming better known as Saint Leo's West from 1978 to 1979.

In March of 1977 a parish celebration was held upon completion of the Rectory basement renovations. This space was named Saint Joseph Hall because his feast day is March 19 and the two key men who coordinated the work both were named Joseph, Joseph Kwolkoski and Joseph Dovi. The four classrooms were named Holy Family, Holy Cross, Holy Scripture and Holy Spirit.

The first Mass was celebrated on July 15, 1978 in the Clemmons Presbyterian Church on Highway 158 and celebrated by Monsignor Richard Allen, then pastor of Saint Leo's. While they had generously offered their hospitality, after two weekends of Masses, we were overflowing their facility.

For the next five years, the Saturday evening Mass and Religious Education classes were held at the Clemmons Moravian Church on Spangenberg Drive and Sunday morning Masses and nursery were held at the Clemmons Vogler Funeral Home Chapel.

The first formal organization, the Elizabeth Ann Seton Guild was formed in November of 1978 and provided the most significant strength in the faith community for the formation of an independent parish. The guild handled all of the parish necessities including spiritual needs, social functions and even housekeeping. Most of these functions are currently handled under a variety of parish commissions.

Paulist Father Robert Scott was installed as the first Pastor of Holy Family as a church on August 15, 1980 with Saint Francis in Mocksville named as our Mission. Bishop Michael Begley canonically established the parish under the patronage of the HOLY FAMILY.

The name was one of the choices proposed by the parishioners and was chosen based on the "Year of the Family". In that same year the first building committee was created with 170 registered families. Pastors succeeding Father Robert Scott included Father Tom Clements, Father Cecil Tice, Father Tom Walsh, Father Frank J. O'Rourke, and our current pastor Father Michael Buttner.

## Commissions-1981

The original six commissions recommended by Diocesan guidelines were organized and chairmen appointed subsequent to our Parish Council and Board of Education elections in March of 1981.

In the next month plans were under way to build a 9,200 square foot structure comprised of worship area, reconciliation room, two offices, nursery, kitchen and a concourse for social events, classes and overflow of the worship area. The following year parish registration had grown to 329 families.

## **Breaking Ground-1984**

Bishop Michael Begley conducted a groundbreaking ceremony for the new church building on March 4, 1984. New furniture arrived in December of 1984 and the first Mass was celebrated in the new building. Parish registration has now grown to 550 registered families.

## **Dedications-1985**

Bishop John F. Donoghue dedicated the new Holy Family parish church building on March 10, 1985 his first dedication as Bishop of Charlotte.

With parish registration then at 618 registered families and the congregation still growing, ground was broken to provide an additional 14,200 square feet of building space.

The addition of the Family Center added a social hall with a capacity seating of 350 people for meals and converts into eight classrooms. The new wing included a large permanent kitchen, larger nursery, additional offices, storage space and restrooms with showers.

Our building won the North Carolina 1987 Architectural Brick Design Award of Merit and on December 27, 1987 Bishop John F. Donoghue dedicated the new Family Center.

## **Picnic Shelter-1990**

Over the years our parishioners have been most generous in donating funds which enabled us to build a beautiful picnic shelter which is sitting on an additional four acres of land donated by the Amp Corporation including the trees and shrubs that beautify our grounds. As of 1990 we had 765 registered families.

## **Capital Campaign-1995**

During 1995 with a registration of 1,100 families, a capital campaign was begun to pay off the remainder of the mortgage, enlarge the parking lot, repair the roof and contribute to the purchase of playground equipment. All of this was accomplished along with the help of funds provided by the Children's Clothing Sales.

## **Holy Family Sculpture-2001**

Holy Family Parish commissioned Sister Mary Southard, CSJ to create a sculpture of the Holy Family. The bigger than life sculpture was placed in the center of the circle in front of the church.

## **New Youth Center-2002**

Our new Youth Center was constructed in 2002 to provide space for a variety of youth oriented educational and organization functions. Sunday evening classes are conducted here for the Youth Ministry program and Wednesday evenings are a drop-in night for our parish youth. The center is also used by the Squires, and the Squirettes. Programs such as these help us to meet the spiritual and educational needs of the middle and high school youth of the parish.

## **Capital Campaign-2002**

Holy Family Catholic Church is home to over 1,500 registered families. Over-crowded Masses, lack of classroom space for our Faith Formation Programs and cramped office space inspired us to lay out a plan to accommodate our continuing growth.

In September of 2002, we initiated a Capital Campaign in an effort to raise \$3.2 million dollars to build a new sanctuary which will seat at least 1,200 parishioners and open up much needed space for our growing Faith Formation programs. Response to our campaign was most favorable.

### **Breaking Ground - 2004**

On June 5th we began a new chapter in the history of Holy Family parish at a Groundbreaking ceremony for our new sanctuary. The new facility is designed to support the growth of our parish and ensure that we have adequate space for our worship and ministerial needs for many years to come. This day became a reality because of the hard work and generosity of Holy Family parishioners.

### **Dedication Mass - 2005**

On Sunday, November 27, 2005, The Most Reverend Peter Joseph Jugis, J.C.D., Bishop of Charlotte was the principal celebrant and homilist at the Dedication Mass of the new Holy Family Catholic Church. The Presider was The Most Reverend William G. Curlin, D.D., Bishop Emeritus. Concelebrants were The Very Reverend Michael J. Buttner, Pastor and The Reverend Brian J. Cook, Parochial Vicar. The existing church was renamed the Bishop William G. Curlin Faith Formation Center and will be used to provide additional classroom space for the Faith Formation Program. The new 23,000 square foot church provides seating for over 1,200 parishioners.

# STEWARDSHIP FORM

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

## Administration

- Offertory Collection Counter
- General Office Work
- Building & Grounds Maintenance

## Communication

- Church Website
- Reporter or Photographer
- Mailing Preparation
- Audio ,Telephone Computer Systems

## Community Life

- Meals on Wheels
- Thanksgiving Outreach
- Look to Bethlehem
- Christmas Outreach
- Crisis Control Ministry
- Prison Ministry
- Samaritan Soup Kitchen
- Downtown Homeless Shelter
- Habitat for Humanity
- Respect Life
- Hospital/Hospice Program
- Red Cross Blood Drive

## Education Commission

- Saints Alive Program
- Advent Wreath Making
- Christmas Story Hour
- Lenten Faire Program
- Family Stations
- Stewardship Programs for Children
- Faith Formation Catechist or aide
- Hall Monitor
- Youth Ministry Chaperon, Driver
- Adult Education Assistant

## Evangelization/Ecumenism

- Ecumenical Programs:
- Outreach ministry for inactive Catholics
- Spiritual Renewal programs
- Facilitator for Small Church Community
- Newcomers Welcoming Program
- Library Ministry
- Mission Outreach to Global Communities

## Family Life

- Saturday Dinners-set-up, cook, serve, clean
- Hospitality after weekend Masses
- Sunday Nursery during morning Mass
- Families in Crisis
- Moms Support Group
- Catholic Young Adult Group-Age 25 to 45
- Separated/Divorced Catholics Group
- Bereavement Committee

## Liturgy

- Eucharistic Ministers-Mass, Sick & Homebound
- Lectors
- Ushers
- Altar Servers, 4th Grade & Older
- Cantors
- Art & Environment, Floral Arranging, Plant Care, Sewing & Mending
- Wash Altar Linens
- Choirs-Children, Adult/Youth
- Cantors
- Instrumentalists

## Faith Formation/Youth Ministry

- Adult Education
- Baptism Preparation
- First Communion Preparation
- Confirmation Preparation
- Catechist (Teacher)
- Teacher's Aide
- Transportation
- Chaperon/Youth Activity

## Rite of Christian Initiation of Adults {RCIA}

- Team Member
- Sponsor

## Organizations

- Bazaar Craft Group
- Columbiettes
- Knights of Columbus
- St. Elizabeth Ann Seton Guild
- Seniors